

Land name

For the period of Start month \_\_\_\_\_, Year \_\_\_\_\_,

Prepared by:

Your name \_

Your contact info \_\_\_\_

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Instructions

Table of Contents

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#### Instructions

# IMPORTANT: All forms marked with a red asterisk (\*) are required for your land rank. Failure to include these items can hurt your rating for this audit.

Thank you for preparing your land's audit package. This form is meant to streamline the audit process across all the lands of Westmarch and make the audits more accessible to a newcomer to the auditing process. Please attend to these instructions well; if you deviate from the given form it may result in confusion while determining your land's audit rating for this audit period. If the space provided in any given section is insufficient, please include a document with the complete data alongside this form in your submitted audit package.

If you feel that a part of this form is misleading, not explained well enough, too confusing, or down-right insulting: feedback is welcome and encouraged. Submit feedback either in the thread for this current audit or to the current Prime Minister of Westmarch. If you remember to be gentle and remember to use your words, your feedback will be invaluable in making the process even smoother and easier for you and your fellow lands.

Page 3 contains a space for you to write a letter to the Westmarch Board of Directors if you choose. Either the prime minister or monarch, or both, may include some words explaining how your land has fared in the past six months. Tell us what you have done and what you hope to see in the coming months. This is also an excellent space to explain anything that may appear unusual or extraordinary in your submitted audit package.

Page 4 has the summary of your audit, which is a checklist of items that you are able to provide. Not all items are required for every land so look for the asterisks. Tick off the items that you have as you gather them and include the data in this audit form. Underneath that you can find a form to enter your officers, as well as your past terms' officers if available. For the election results, if an office was contested, count votes for the losing candidate as "Nay" votes. Underneath that is a form for entering your dues paid members.

Page 5 is the form for entering your Crown Qualification results. Enter the officer's name in the given spot, list that officer's quals below their name (up to ten; if they have more list only the top scoring items), the category the item was entered under, and the average score that item received from the judges. Underneath is the form for your Warmaster results. Enter the top three scoring contestants and their scores based on tournament placing. You may specify the champion of each individual tournament if you wish.

Page 6 has the financial ledger form. Please fill this out if your land is maintaining its own funds. Note the date of a transaction, a brief description of said transaction, and show money entering the land's funds in the "Credit" column and money being spent from the land's funds in the "Debit" column. Also show a running balance after.

Page 7 is taken up by the attendance summary form. Based on your sign-in sheets, fill this form out. Provide your total sign-ins count, visitors count, and your monthly averages. See the notes above the form for more detailed instructions on this, the most complicated in this document, form.

If you need any help filling this form out, please ask in the current audit thread on the forums. Submit this form, scans of all required documents, and any ancillary documents to the Westmarch Prime Minister by the date specified in the current audit thread.

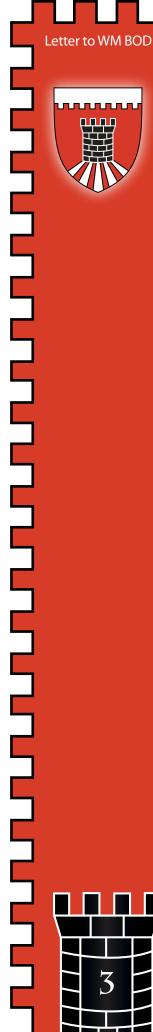
In service,

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The Board of Directors of Westmarch

## To the Board of Directors of Westmarch

Compose a letter to the BoD here (optional)



Signed,

Your name

no.) <b>*</b> hths <b>*</b> <i>it period:</i>
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#### Crown Qualifications Arts & Sciences Tournament

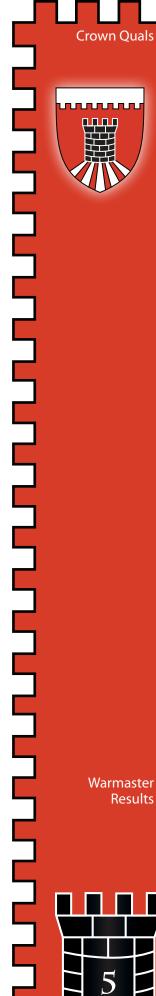
List the results of your most recent Crown Qualifications ASS Tournament:

Shire Monarch		
Item	Category	Average
China Damant		
Shire Regent		
Item	Category	Average
Shire Champion		
Item	Category	Average
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#### Crown Qualifications Warmaster Tournament

List the result of your most recent Crown Qualifications Warmaster Tournament: Player Category Score Overall 1st (Warmaster) Overall 2nd Overall 3rd

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Cat.1	
Cat.2	
Cat.3	
Cat.4	
Cat 5	
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Results

Financial Ledger

	Ledger
ľ	Please provide a run-down of the land's financials for the past six months:

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Date	Description	Credit	Debit	Balance
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#### Attendance Summary

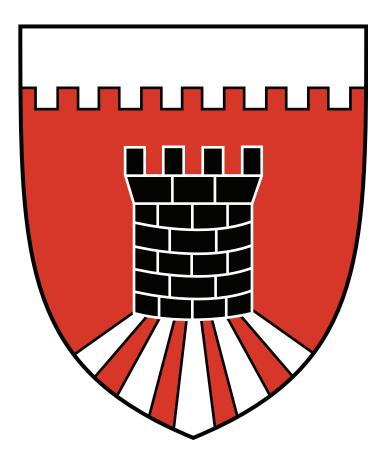
Please use this form to summarize the attendance at your park from the past six months. Please provide the total amount of sign-ins for that day, the amount of visitors included in your total, and note anything that may have affected your attendance for that day; i.e.: inter-kingdom events, demos, quests, events, etc.. At the end of the month, please provide the average of total weekly sign-ins, and the total unique monthly sign-ins you had. At the very bottom, average and note the monthly total sign-ins you had, and the unique monthly average you had.

Date Total Sign-ins	Visitors	Notes
Average sign-ins:	Unique	e monthly sign-ins:
Average sign-ins:	Unique	e monthly sign-ins:
Average sign-ins:	Unique	e monthly sign-ins:
Average sign-ins:	Unique	e monthly sign-ins:
Average sign-ins:	Unique	e monthly sign-ins:
	Unique	e monthly sign-ins: e monthly average:
Additional Notes Add any additional notes here (additional notes her	_	O Unique Monthly Average



Attendance

Summary





# AMTGARD



### Every Saturday-12 noon-Newhall Park-Concord, CA

Are you looking for a LARP? Are you interested in a medieval style combat? Are you a RPG player looking to take it to the next level? Amtgard is all that and more. If you are interested in joining the fun or checking us out, feel free to come by the park on Saturdays or for more info email David at durham0023@yahoo.com. Also check out our land "Diablo's Cauldron" on Facebook for scheduled events and updates. Hope to see YOU out there!

PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Alder perthstalker	Kyle Sanger	Dould	the a
Napprochurd		Yudeld	Para
Calipon	Ben Praty	Warrior	Other
Winc	Liz Stanton	Archer	3
Pras	Avritin P	Monn .	A
Vasercyh	E Inalia Well	Monte	The los
Tihen	Chr.s OGunell	Washer	allas
Durcham	David Blodgeod	Undeclard	22
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DATE IN DC 9-29-12 MUNDANE NAME PLAYER NAME CLASS SIGN Austin P 1210 Stanton Texas Mobile wher Marrisr than en her 5 ECO Hea Jungs On Simmons ler rK gang SON simons 0 Barbarian Han rison

DATE 10-0	-12	IN PC	XDdrig
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
0 Texas	Austin P	Mohn	AR
Alucard	Harrigon: S	Barbarian	·901
O Parkrider	michael Doyle	Draid	he
O Wolfgang	NickLarge	Healer	They a
O Slinlandt	Malcoim Scott	ASSASSIN	ng.
C Mar Bear Pig	Water Brown	Wizard	1 - The ma
O India RJ	Ryan Schnen	INTEAM	Runden
0 Supak	may win	Warrion	My
o Citr.	Cilvin Heavick	Barbariag	aun
6 Gizmo	Gabe Hernandez	Assassin	614
O LikaGirl	Izzy Madrid	Warrier	lighter
O Mills	NICKY	ACLE	With left
0 Tina	Chr.s Oconvois	mouster	yee
O Nom ad	Tyler Gardiner	/BarBar	
O caliban	Ben Prouty	Warrior	2
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DATE 10-12	3-12	IN DC	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Texas	Austin P	Monh	AP
Wolfgang	Nick Large	Healer	Af
Aries	NICKY	Archer	NA
Att	Elizaboth Stanton	Archer,	S
Caliban	Berp	Wilard	No
Durham	David Bloodgood Harrison Simmons	Warrior	3 mm
Alucard	Harrison Simmons	1391 pariank	Alocard
a star and the second			
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PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Vasaryn	Jonatha Was	Monk	The
Vasaryn Callfron	BanProvty	Mizord	lo
Teleas	Austin Routy	monster	A
Alucard	Harrison, 5	Monk	1987
SI1003 Woifgang	Shane K.	Wallior	SA
Notgang	NickLarge	Healer	nf
Tiha	Chris Elymen	Warrier	- shall
Arien	MICKO	Bard	

	2-8-100	IN	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Texas	Austin	monster	AP
Vesary	Farther	Mont	10-
Mars Wolfg	ang NickLarge	Healer	MA.
Aluca rd	Harrison. S	mont	die
Pika Girl	IZZY M.	Warrior	Veryge
Aries	NICKY	Archer	ALT
Caliban	Ben P.	Wizard	Dal
C.N.	Coluin H.	Bribarian	Stora
V			
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DATE SIL			
141-	10-12		
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Teres	Austin P	monster	AP
PHOGA 99 5010	Harrison, S	MONK	56
-Chr/.	Calur. H	Druid	Chand
Caliban	Ben	Wizard	Nat
ANIES.	NICKP	Bard	MA
Væsaregu	J.K. WED	Moort	Thes
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DATE 11-17	-12	IN	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Wandsom Solo	Harrison	Mont	4
Yet?	John Nul	Nizard	And
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DATE 11-2	14-12	IN	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Solo	Harr, 300	Nak	h
Wolfgang	Niph Large	Heaher	19
Yet ?	John Nell	Nicard	Ro
Callan	Ben Prouty	Monk	Ben 100
Nynx	Likzre Stanton	Archer	Zigakath & Statil
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		-	

DATE 2	2	IN	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN /
ru	Calum Hedrich.	Barkartan	Ce
Phhicoh	DATXIHODAG	K Druid	mannin
40.505	NIZK Prouty	Buch	MAP
Viet 2	2.6 11/1	Nizard	M
101/.		VILAR	10
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DATE 12-	-8-1Z	IN DC	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Texes	AustinProuty	> Monster	4
YET /?	T.K. WERD	bicard	1
Calibon	Ben Provity	Naryor	an se
savage frost		- RJSAJJ.	Vlace
Pika Girl	Jzzy Madrid	Warrior	recomend
Cerviticus	Joseph Elits Pathi HC Dri	CK DRAID	1 MM
whiten	Mile	Part	AP
AIC	10/01		10
L			
		,	

12/15/12 CANCELED IE TO RAIN

12/29/12 sign Treebeard Calon Draid class player ngme Savage frest malcolm Stott ASSASSin als Sag Lizzie Archer J.K. Were T.A.S.K. Monster Winner Name WICOMM danged to Reinsbow Da. Parki Hepli Reambou Dasta TE LSC Minnimmon Meganniton (Flutherchy) Druid Pika Girl Izzy Madrid Warrior Joseph N. Warrior Fath Hedric > Rainbow Dash Warrior Rock