

The Principality of

# Westmorland

A report of auditable data for the Shire of:

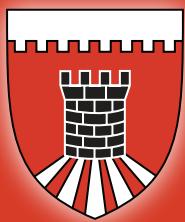
Land name \_\_\_\_\_

For the period of *Start month* \_\_\_\_\_ – *End month* \_\_\_\_\_, *Year* \_\_\_\_\_

Prepared by:

Your name \_\_\_\_\_

Your contact info \_\_\_\_\_



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## Instructions

**IMPORTANT: All forms marked with a red asterisk (\*) are required for your land rank. Failure to include these items can hurt your rating for this audit.**

Thank you for preparing your land's audit package. This form is meant to streamline the audit process across all the lands of Westmarch and make the audits more accessible to a newcomer to the auditing process. Please attend to these instructions well; if you deviate from the given form it may result in confusion while determining your land's audit rating for this audit period. If the space provided in any given section is insufficient, please include a document with the complete data alongside this form in your submitted audit package.

If you feel that a part of this form is misleading, not explained well enough, too confusing, or down-right insulting: feedback is welcome and encouraged. Submit feedback either in the thread for this current audit or to the current Prime Minister of Westmarch. If you remember to be gentle and remember to use your words, your feedback will be invaluable in making the process even smoother and easier for you and your fellow lands.

Page 3 contains a space for you to write a letter to the Westmarch Board of Directors if you choose. Either the prime minister or monarch, or both, may include some words explaining how your land has fared in the past six months. Tell us what you have done and what you hope to see in the coming months. This is also an excellent space to explain anything that may appear unusual or extraordinary in your submitted audit package.

Page 4 has the summary of your audit, which is a checklist of items that you are able to provide. Not all items are required for every land so look for the asterisks. Tick off the items that you have as you gather them and include the data in this audit form. Underneath that you can find a form to enter your officers, as well as your past terms' officers if available. For the election results, if an office was contested, count votes for the losing candidate as "Nay" votes. Underneath that is a form for entering your dues paid members.

Page 5 is the form for entering your Crown Qualification results. Enter the officer's name in the given spot, list that officer's quals below their name (up to ten; if they have more list only the top scoring items), the category the item was entered under, and the average score that item received from the judges. Underneath is the form for your Warmaster results. Enter the top three scoring contestants and their scores based on tournament placing. You may specify the champion of each individual tournament if you wish.

Page 6 has the financial ledger form. Please fill this out if your land is maintaining its own funds. Note the date of a transaction, a brief description of said transaction, and show money entering the land's funds in the "Credit" column and money being spent from the land's funds in the "Debit" column. Also show a running balance after.

Page 7 is taken up by the attendance summary form. Based on your sign-in sheets, fill this form out. Provide your total sign-ins count, visitors count, and your monthly averages. See the notes above the form for more detailed instructions on this, the most complicated in this document, form.

If you need any help filling this form out, please ask in the current audit thread on the forums. Submit this form, scans of all required documents, and any ancillary documents to the Westmarch Prime Minister by the date specified in the current audit thread.

In service,

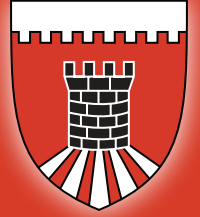
The Board of Directors of Westmarch



# To the Board of Directors of Westmarch

Letter to WM BOD

*Compose a letter to the BoD here (optional)*



Signed,

Your name \_\_\_\_\_





# Crown Qualifications Arts & Sciences Tournament

List the results of your most recent Crown Qualifications A&S Tournament:

## Shire Monarch \_\_\_\_\_

Item	Category	Average
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Shire Regent \_\_\_\_\_

Item	Category	Average
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Shire Champion \_\_\_\_\_

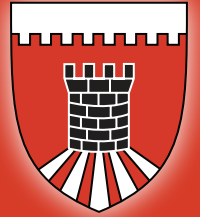
Item	Category	Average
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

# Crown Qualifications Warmaster Tournament

List the result of your most recent Crown Qualifications Warmaster Tournament:

Player	Category	Score
_____	Overall 1st (Warmaster)	_____
_____	Overall 2nd	_____
_____	Overall 3rd	_____
_____	Cat.1	_____
_____	Cat.2	_____
_____	Cat.3	_____
_____	Cat.4	_____
_____	Cat.5	_____

Crown Quals



Warmaster Results





# Attendance Summary

Please use this form to summarize the attendance at your park from the past six months. Please provide the total amount of sign-ins for that day, the amount of visitors included in your total, and note anything that may have affected your attendance for that day; i.e.: inter-kingdom events, demos, quests, events, etc.. At the end of the month, please provide the average of total weekly sign-ins, and the total unique monthly sign-ins you had. At the very bottom, average and note the monthly total sign-ins you had, and the unique monthly average you had.

Date	Total Sign-ins	Visitors	Notes
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

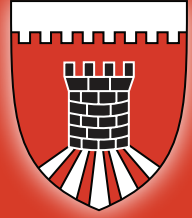
Average sign-ins: \_\_\_\_\_ Unique monthly sign-ins: \_\_\_\_\_

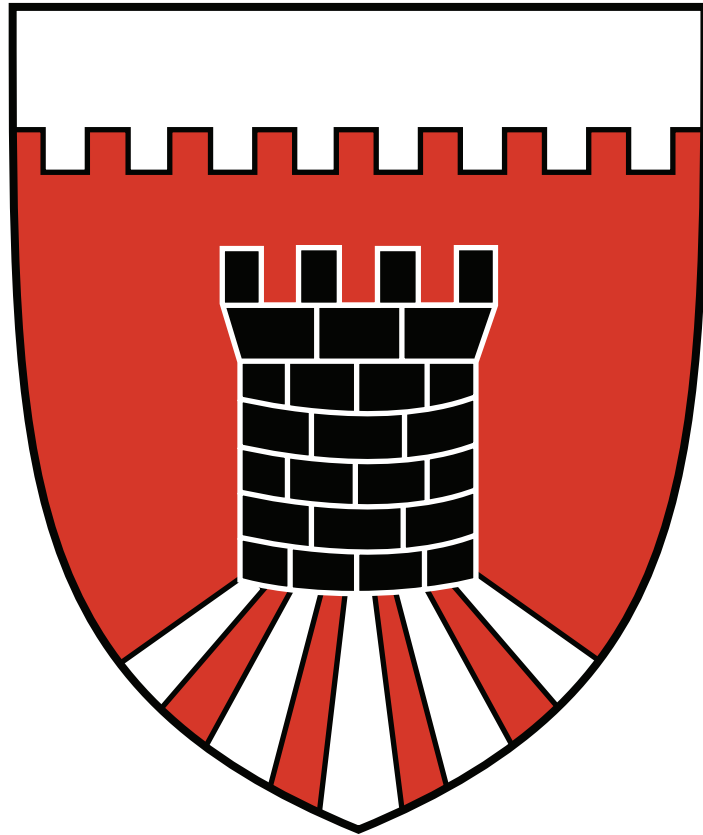
Average monthly: \_\_\_\_\_ Unique monthly average: \_\_\_\_\_

DS Req.: 3 Average Monthly    WM Req.: 3 Unique Monthly Average

## Additional Notes

Add any additional notes here (optional)









# AMTGARD



**Every Saturday-12 noon-Newhall Park-Concord, CA**

Are you looking for a LARP? Are you interested in a medieval style combat? Are you a RPG player looking to take it to the next level? Amtgard is all that and more. If you are interested in joining the fun or checking us out, feel free to come by the park on Saturdays or for more info email David at [durham0023@yahoo.com](mailto:durham0023@yahoo.com). Also check out our land "Diablo's Cauldron" on Facebook for scheduled events and updates. Hope to see YOU out there!

DATE		IN	
9-1-2012		DC	
PLAYER NAME	MUNDANE NAME	CLASS	SIGN
Alden Featherfaller	Kyle Sanger	Druid	
<del>Nimrod</del> E. Thundarr	Jordan Dawson	Undeclared	
Colibon	Ben Praty	Warrior	
<del>Nina</del>	Liz Stanton	Archer	
Texas	<del>Monk</del> Austin P	Monk	
<del>Wesley</del> Vasoregh	Joshua Wall	Monk	
<del>Timea</del>	Chris Donnell	Warrior	
Durham	David Bhodpod	Undeclared	

C




















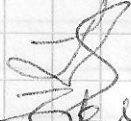
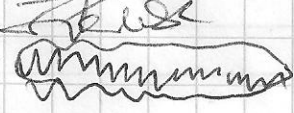





12/15/12

CANCELED  
DUE  
TO RAIN

12/29/12

Treebeard player	Calvin name	Druid class	Calvin sign
Savage Frost	Malcolm Scott	Assassin	
Sag	Lizzie Stanton	Archer	
J.K. Wood	T.A.S.K.	Monster Druid	
Warrior Name UNICONK changed to Rainbow Dash Patti Hedric → Rainbow Dash			
Megan N. (Flutterby) Pika Girl	Izzy Madrid Joseph N.	Druid Warrior Warrior	Megan  Patti Hedric