**Itinerary for Westmarch BoD May 2023**

**Call to Order and Roll Call** *Jose Chavez, secretary*

BoD Officer Members Andy Brown, Brian Ouellette, Jose Chavez, Paul Wilkins, Rose Brown, & Victoria Kathleen

Monarchy Members in attendance: Cynthia woody, James Anderson

**Reading of Minutes of Last meeting**

**Announcements / shout outs**

**May Agenda**

**County of Monterrey update**

* Non profit site discount option **(table for research)**

**Giving BoD access to the WM Google Drive just one member. Treasurer**

**Do/Should we have a bilingual flier and waiver? (good idea, chicken is gonna look into it)**

**BoD Email/Amtwiki Update (share access to people. Don’t give account access)**

* <https://amtwiki.amtgard.com/index.php/Westmarch_BoD>

**Circle of Paragons update? (no, table until document exists)**

**Darkshore Payment Discussion**

* Sop for future payments Jodi providing helpful info
* What info will we need for affirmation. (let’s make a sOP and how to list!)
* James may do a how to PM

**Bank Account Update?**

* What is our account balance in paypal and wells – ledger is not public record – should it be? We have to check corpora to ensure it would be ok. Make sure there is no bank info. Don’t make ledger completely public. Make a PUBLIC acceptable ledger. Make scribe report the ledger.
* Put all funds in wells? No
* Paying for scrolls and such – reimburse funds – make a standard fee for scrollwork? We have a ‘flat fee’ to reimburse scrollwork (goal) – James & brian will work on a SoP for scrollwork flat fee (by asking alura and spade)

**Park Numbers**

* Attendance vs land status Monarch is already talking about that. One park volunteered to already go down. The other park is considering dropping vs pushing attendance. This is a Monarch Issue. Wyvernspur attendance needs to be updated. If you have numbers – then you need to contact the monarchy with a bid!

**Taxes**

* Submitted! (thank you Cindy)
* SI 100 (statement of information) update.

**Digital Waivers**

* Motion to move to June – update?

**Trademark Westmarch logo**

* If yes, then what? Milan will look into it and put into a proposal in may – How would we defend? What if it’s a positive use of our logo? Tabled need more info. IF you don’t defend do you lose the logo? Tabled to June

**Brief follow up on Amtgard International**

* Milan email to ai tabled to june no response yet.

**BoD Handbook**

* Milan keeps dropping this ball

**501c3**

* Milan presents why we need this
* Amazon smile
* Tax deductible donations (Darkshore had private donors)
* Soliciting donations
* Viability. Put together a proposal for june?
* A 501c3 can do more than a c7. Much easier to rent spaces

**Topics to be added to June**

**Schedule for June Meeting**

**TuesDAy . 20th 6:00 Potential to change with new monarch**

**Adjournment**